

# **MINUTES**

## **Leesburg Executive Airport**

### **July 15, 2003**

**Discussion Notes:** The July meeting of the Leesburg Airport Commission was held in the terminal building of the airport, 1001 Sycolin Road SE, Leesburg, Virginia.

**Commissioners Present:** Mr. Steve Axeman, Chairman; Mr. Sidney Lissner, Vice Chairman, Mr. Stanley Caulkins, Mr. Robert Jones, Mr. Bill Whyte, Mr. Roy Steinfort and Mr. Robert Zoldos, Councilmember

**Commissioners Absent:** Mr. David Burton

**Staff Present:** Ms. Jackie Seipel, Administrative Associate and Mr. Terry Brant, Airport Maintenance Technician

**Call to Order:** The July 15, 2003 Airport Commission Meeting was called to order at 7:30 p.m.

**Approval of Minutes:** The June 2003 minutes were approved as written.

**Guest Present:** Presentation by Mr. Robert Hepp, Aviation Adventures

**Petitioners:**

- Mr. Dennis Boykin, Leesburg, stated his desire to see self-service fuel available at Leesburg Airport
- Mr. Dennis Bridges, Ashburn, is still actively interested in raising the Class "B" floor over Leesburg.

**Chairman's Report:**

- Chairman, Mr. Steve Axemen referred to the presentation that Chief Price made on safety at the June meeting. Mr. Axemen recommended a sub-committee be organized to look into all aspects of safety at Leesburg Airport.
- The Chairman offered to AOPA Airport Watch video to anyone that wanted to see it. The video is also available in the airport office.
- Beginning August 19, 2003 the airport commission meetings will be held in the BP/Amoco room in the lower level of the town government center. Parking is free in the town garage.

**Rules, Regulations and Minimum Standards:**

- Mr. Whyte thanked Mr. Lissner for his input and suggested a special work session to begin discussions.

**Economic Development:**

- Mr. Stanley Caulkins asked if an agenda has been prepared for the Virginia Department of Aviation Conference in August. Mr. Caulkins asked for input.

**Operations:**

- Mr. Roy Steinfort / None

**Councilmatic Report:**

- Mr. Robert Zoldos, stated that Congressman Wolf has announced \$1 million included in an appropriation bill for funding an Instrument Landing System at Leesburg Airport.
- Mr. Zolods gave an update of his Ad-Hoc Airport Work Group, items discussed were all the future project that require additional funding.

**Director Report:**

- Self- Serve Fuel - Two(2) possible locations for a self-serve fuel island have been depicted on the Airport Layout Plan (ALP). However, such a site should not be determined until a decision of fuel concession is made by the town.
- South End Development - No formal development plans have been adopted for the South T- Hangars. The Master Plan Update is the vehicle by which to explore development.
- Airport Security Proposal - It would be prudent for the town to adopt practical and achievable security measures as a means to protect personal and public property.

**Old Business:**

Deferred until August

**New Business:**

Election of Officers

Mr. Lissner nominated Mr. Steve Axeman as Airport Chairman . Mr. Steinfort moved to approve and Mr. Bob Jones second the motion. Motion carried.

Mr. Axeman nominated Mr. Sidney Lissner as Airport Vice-Chairman. Mr. Bob Jones moved to approve and Mr. Bill Whyte second the motion. Motion carried.

The commission recommended two dates to meet for the Rules, Regulation work session. The interim director will be consulted.

**Adjournment:**

Mr. Lissner moved to adjourn. Mr. Jones seconded the motion. All were in favor and motion carried.